

This letter is to extend an opportunity for a full-time position in my office as Assistant to the Alderman.

The role requires candidates to be residents of the City of Chicago, preferably college-educated, and possess clerical experience. As a former first responder, I want to extend this opportunity to retiring police officers, firefighters, and paramedics who may be interested in continuing to serve the city in a different capacity while still receiving benefits.

Additionally, I am happy to give preference to family members of first responders who are seeking employment with the City of Chicago and value the convenience of working close to home.

If you or someone you know is interested in this position, please contact my office to schedule an interview. (773) 853-0799 or ward45@cityofchicago.org

Thank you for your consideration, and service to our city.

Proudly Serving,

Alderman Jim Gardiner

